

Contents

Chapter – 1 (Alphabet)

Chapter – 2 (Capital Letters and Punctuation)

Chapter – 3 (The Sentence)

Chapter – 4 (Noun)

Chapter – 5 (Common and Proper Nouns)

Chapter – 6 (Singular and Plural Noun)

Chapter – 7 (Masculine and Feminine Gender)

Chapter – 8 (Pronoun)

Chapter – 9 (Adjective)

Chapter – 10 (Article)

Chapter – 11 (Verb)

Chapter-12 (Conjunction)

Chapter-13 (Translation)

Chapter-14 (Comprehension)

Chapter-15-(Composition)

Chapter – 1

Alphabet

Alphabet : There are twenty six letters in English language. These letters are called Alphabet.

Letter : ‘A’ letter is the smallest unit of language.

Alphabetical Order : The letter of English language are put in order. This is called alphabetical order.

Letters are written in two ways.

CAPITAL LETTER.

A B C D E F G H I J K L M
N O P Q R S T U V W X Y Z

Small letter.

a b c d e f g h i j k l m
n o p q r s t u v w x y z

Exercise – 1: Write these groups of letters in alphabetical order.

i. f y b s o r

The Garden International School, Sherpur, Patna.

ii. q v c z x i

iii. n l t m q n

iv. y a b d g i

v. t e n u s d

Exercise – 2: Write these groups of words in alphabetical order.

i. Pan, Log, Bag, Top, Dog

ii. Fish Nest Baby Duck Cat

iii. Neck Ear Head Hand Mouth

iv. Nose Skin Tongue Eyes Ear

v. Delhi London Kolkata Agra Mumbai

vi. Apple Orange Mango Litchi Guava

The Garden International School, Sherpur, Patna.

Word Order: When two or more letters are joined together to give some meaning they form words.

A	B
Word order of letter, no meaning	Right order of words gives meaning
1. koob	book
2. ticy	
3. tac	
4. grli	
5. pam	
6. ppela	
7. gdo	
8. pta	
9. nep	
10. niol	
11. greit	
12. aogmn	

Exercise – 3: Arrange these groups of letters to make meaning full words.

- | | |
|------------------------|-----------------------------|
| i. r r a p o t = _____ | vi. r a g p e s = _____ |
| ii. k n a s e = _____ | vii. w o c r = _____ |
| iii. x f o = _____ | viii. w o r p a s r = _____ |
| iv. m t h u b = _____ | ix. a o c t = _____ |
| v. a d h n = _____ | x. s h o e r = _____ |

The Garden International School, Sherpur, Patna.

Exercise – 5: Unscramble the letters to find the names of people choose from the

box.

Queen	Garden	Teacher
Tailor	Soldier	Cobbler
Postman	King	Doctor Barber

i. reidlos = _____

vi. neque = _____

ii. lotiar = _____

vii. ngik = _____

iii. rabrbe = _____

viii. agdernre= _____

iv. chteare = _____

ix. tospanm = _____

v. cotdor = _____

x. oebrbcl = _____

Chapter – 2

Capital Letters and Punctuation

Capital letters are used to give importance to the things. The capital letter is also called a big letter or upper case letter, or sometimes just a capital.

We use capital letters in:-

- ❖ Use a capital letter for the first letter in a sentence.

Examples: The sheep are grazing.

- ❖ Always use capital letter for the letter I.

Examples: I am six years old.

Tom and I are good friends.

- ❖ Always use capital letters for the names of the people.

Examples: Alice, Tom, James, Kim, Basant, Rajat, Pari etc.

- ❖ Always use capital letter for festivals, holidays, days of the week, months of the years.

Examples: New Year's Day, Christmas, Diwali, Mother's Day, Sunday,
Monday, Friday, March, September etc.

- ❖ Always use capital letter for the names of places, rivers, oceans etc.

National Museum, Berlin, Zoo, London, Carbine See, Bear River, Pacific Ocean
etc.

- ❖ Sentences end with a full stop. (.)

Examples: Ram is going to school.

The Garden International School, Sherpur, Patna.

- ❖ Sentences, which ask something, are called questions.

A question ends with a question mark (?)

Examples: How do you do?

 How are you?

Exercise – 1: Rewrite the following sentences using capital letters wherever necessary.

- i. i do not go to school on sunday.

- ii. mayuri and mayank are brothers and sisters.

- iii. raja ram mohan roy was a great leader.

- iv. raja ranjit singh was born in august.

- v. the dog is a faithful animal.

Exercise – 2: Rewrite the sentences using capital letters, full stops and question marks wherever necessary.

- i. my uncle amit and aunt puja are going to nagpur this sunday.

- ii. i love reading stories about fair-ice.

- iii. my sister, mala got married this november.

The Garden International School, Sherpur, Patna.

iv. this indian actress is beautiful.

v. do you know where the gateway of india is.

Exercise – 3: Rewrite the sentences using the capital letters, full stops (.) and question mark (?) wherever necessary.

i. english is an international language.

ii. there are twelve months in a year.

iii. monkeys are jumping from tree to tree.

iv. sunday is the first day of the week.

v. it is raining very heavily.

vi. the first prime minister of india was jawaharlal nehru.

vii. i live at rampur garden in jaipur.

viii. june is the hottest month of the year.

Rewrite following paragraph using capital letters and full stops.

One sunny day in july, mrs. parker decided to take her family to picnic in the nilgiri woods she made sandwich and put them in a container. She packed a bottle of fruit juice for the children parkar made a task of coffee for himself he made a flask of darjeeling tea for his wife he filled a tin with biscuits and some german bakery pastries sohum put some kiwis, plums and apricots in a paper bag when the food basket was ready they kept in the car they set off for the nilgiri hills.

[illegible]